Terms of use on eTDR

This document is based on Terms of Use in place for EUDAT services (http://hdl.handle.net/11304/e43b2e3f-83c5-4e3f-b8b7-18d38d37a6cd) and describes the Terms of Use (ToU) of eTDR resources and service. Before using the eTDR service, each user must have read and agreed to understand and follow these terms.

This ToU can be subject of change.

This ToU is valid from January, 1st 2020.

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User rights and duties

Users must adhere to the general policies and procedures described below including policies on the proper use of information services, information security, privacy, storage and networking facilities, and legal terms.

In case of problems and to ensure the protection of their rights, users can request assistance from CINES Help Desk: https://support.cines.fr/ or by sending an email to svp@cines.fr.

Users should report issues caused by the user or about issues with a service, service component or resource provided by CINES in a reasonable timeframe, if the issue is related to a violation of these terms.

Reports about violations should be directed to the CINES Help Desk which will document and redirect the issue report to the appropriate team for action or will handle it directly, depending where the violation has occurred.

Acceptable use and limited liability

You shall only use eTDR services and resources to transmit or store data consistent with the stated goals, policies and conditions of use as defined by the body or bodies granting you access.

You shall not use eTDR services and resources for any unlawful purpose and not (attempt to) breach or circumvent any administrative or security controls.

You shall respect intellectual property and confidentiality agreements.

You shall protect your access credentials (e.g. private keys or passwords).

You shall immediately report any known or suspected security breach or misuse of eTDR services and resources to the CINES Helpdesk svp@cines.fr.

Use of the eTDR services and resources is at your own risk. There is no guarantee that the eTDR services and resources will be available at any time or that it will suit any purpose. CINES is not liable to any compensation in case of lost data or loss of service.

Logged information, including information provided by you for registration purposes, is used for administrative, operational, accounting, monitoring and security purposes only. This information may be disclosed, via secured mechanisms, only for the same purposes and only as far as necessary to other organizations cooperating with CINES. Although efforts are made to maintain confidentiality, no guarantees are given.

CINES is entitled to regulate, suspend or terminate your access, and you shall immediately comply with their instructions. You are liable for the consequences of your actions if these are violating any of these conditions of use.

Access conditions

If necessary and where not provided by the user's community, a userid will be assigned by CINES with an associated password generated by and under the control of the user. Access rights to eTDR services and

resources are granted and bound to the user's identity wherever and whenever necessary. Access is granted for a limited period of time, at the end of which a renewal can be obtained. The range of resources and services which can be accessed and used by the user can be restricted.

These access rights to eTDR services and resources, as well as the means to use it, are personal, non-transferable, and temporary. Users whose access rights will terminate for any reasons will be informed in a proper time frame. Details may depend on a service level agreement.

Each user is accountable for the resource usage made from his account. To fulfill these responsibilities, some precaution measures should be taken, among which:

- Maintain and protect secure passwords or other credentials according to best practices and change them periodically according to EUDAT Guidelines or best practices;
- Safeguard their personal information, passwords and other credentials and authorization codes, and confidential data;
- Take full advantage of file or digital object security mechanisms built into the systems;
- Follow EUDAT security policies and procedures, laws established to control access to and use of data.

Confidentiality

User files are personal, even if they are physically accessible. Consequently, users must:

- Respect the privacy of other users; for example, not to intentionally seek information on, obtain copies of, or modify files, tapes, or passwords belonging to other users or CINES;
- Not divulge sensitive data to which they have access without explicit authorization to do so.

Use of shared services and resources

The use of eTDR services and resources by a large numbers of users with different needs requires compliance to some rules. Thus, and in addition of the above, users should:

- Respect the intended usage of resources; for example, to use only the account name and password, funds, transactions, data, and processes assigned by service providers for the purposes specified, and not to access or use other account names and passwords, funds, transactions, data, or processes unless explicitly authorized to do so by the appropriate authority;
- Respect the integrity of the computing and networking facilities; for example, not to intentionally develop or use programs, transactions, data, or processes that harass other users, or exploit defective configurations, program errors or any other method to secure a higher level of privilege, or infiltrate the system or damage or alter the software or data components of a system. Alterations to any system or network software or data component are to be made only under specific instructions from authorized staff;
- Respect the financial structure of the facilities provided by CINES; for example, not to intentionally develop or use any unauthorized mechanisms to alter or avoid charges levied by CINES for storage, network, and data processing services.

Legal restrictions

eTDR storage and network resources are provided for science and research purposes. There can be restrictions based on country or state laws which will be stated explicitly..

Personal information and data privacy

eTDR resources can potentially make personal information available to users. Access to such data is provided only for statistical and research purposes. Personal Information shall not be used for any other purposes without the prior written consent of CINES and where necessary the data producer(s):
Users should:

- Neither disclose nor compromise any of the Personal Information from the individual records obtained or produced from the Personal Information to
    1. anyone other than those approved for the same research Purpose and
    2. CINES staff involved in the review of the outputs for the statistical disclosure control.
- Ensure that no attempts are made to link the Personal Information to any other files in order to relate the particulars to any identifiable individual person, business or organization unless such data linkage exercise has been explicitly approved at the time of the application for an Approved/Accredited Researcher status as part of their proposed research project, or approved subsequently as part of a special request to the data owners or their delegated decision-making body.

On termination of the current document for whatever reason, all access to the Personal Information related to the Purpose shall cease forthwith, and electronic access be denied.

CINES reserves the right to monitor, record, and audit, or to request a written report from the users regarding, the use and activities relating to the use, of the Personal Information by the users during the lifetime of this agreement.

Any incidents of unauthorized access to, processing of, or disclosing of, the Personal Information must be reported immediately to CINES.

Software protection

Users must respect the legal protection provided by copyright and licensing of software and data; for example, not to make copies of a licensed computer program to avoid paying additional license fees or to share it with other users.

Inappropriate content

In addition to the software protection, users are not allowed to use eTDR resources to store or access any potentially unlawful or clearly inappropriate content or data. Any violation being identified on the eTDR resources will lead to sanctions, access termination and legal actions.

Potential sanctions

Any user who abuses the privilege of their access to eTDR resources in violation of this policy will be subject to corrective action, including possible termination of access, legal action, and criminal liability.

Administrative action

Access rights can be suspended and access can be immediately denied as soon as the user's position or projects do no longer require it. Access rights can also be suspended or terminated if the user abuses the rules defined in this policy document; for example, supplying deliberately erroneous information, using another user's account, copying or distributing copyrighted or licensed software or data will be considered as a policy violation, and as such will be subject to termination of access.

Legal action

CINES may mandate local representatives to take legal action based on laws in place in the country or state where the violation has been taken place, regardless of the administrative actions taken.

Document control

Document ID	[Unique document identifier]
Document title	Terms of Use on eTDR
Definitive storage location	[Storage location, e.g. URL of the file on a server or document management system]
Document owner	Olivier Rouchon
Version	0.1
Last date of change	20/03/2020
Next review due date	[Date]
Version & change tracking	0.1 Initial draft